

Village of Roanoke
Joint Zoning & Planning Board
Meeting Minutes

Meeting Date: May 11, 2026

The meeting of the Village of Roanoke Joint Zoning & Planning Board was called to order by Board Member Boni Oltman at 6:35 p.m.

PLEDGE OF ALLEGIANCE

Present by roll call by Board Member Oltman:

☐ _A_Chairman Neal Beer	☒ _X_Roy Armstrong
☒ _X_Boni Oltman	☒ _X_Chad Burrell
☒ _X_Phil Reed, Zoning Officer	☒ _X_Abbey Reed

Board Member Oltman asked for additions/corrections to the minutes of the previous meeting, April 13, 2026. . Board Member Burrell made a motion to approve the previous minutes as written. Board Member Reed seconded.

Motion carried by voice vote with: Ayes 5 Nays 0

PUBLIC INPUT: NONE

ZONING OFFICER REPORT:

Board member Oltman asked Zoning Officer Reed to provide his monthly report of issues or concerns for the Board. Zoning Officer Reed reported on the following items:

Zoning Officer Reed had 4 permits issued during the month of April, 2026.

1. #2026-11	901 W. Front	Remodel, home addition
2. #2026-D1	608 W. Front	House demolition
3. #2026-12	611 N. State	Fence
4. #2026-13	1006 W. High	Roof top solar

OLD BUSINESS: Zoning Officer Reed stated that he is still working on the program that Morton is using to be able to apply for permits online.

NEW BUSINESS: NONE

MEETING DATES:

Board Member Oltman announced that the next regular meeting is scheduled for Monday, June 8, 2026 at 6:30 p.m.

ADJOURNMENT:

Board Member Burrell made a motion to adjourn. Board Member Armstrong seconded.
Motion carried by voice vote with 5 Ayes.

ATTEST: Boni Oltman, Board Member & Secretary