

Village of Roanoke
Joint Zoning & Planning Board
Meeting Minutes

Meeting Date: 7/14/25

The meeting of the Village of Roanoke Joint Zoning & Planning Board was called to order by Board Chairman Neal Beer at 6:30 p.m.

Present by roll call:

☒ Chairman Neal Beer
☒ Chad Burrell
☒ Phil Reed
☒ Roy Armstrong
☒ Bonnie Oltman

Chairman Neal Beer asked for additions/corrections to the minutes of the previous meeting of April 14, 202. Board Member Chad Burrell made a motion to approve the previous minutes as written; Board Member Roy Armstrong seconded.

Motion carried by voice vote with: Ayes: 3 Nays: 0

ZONING OFFICER REPORT

Zoning Officer Phil Reed provided the monthly report by reporting on the following items:

Permits Issued

1.	Tom Harris	901 West Randolph	6'x103' fence
2.	Jim Wacker	1008 W High Street	Single family home
3.	Ariel Delaney	806 N Church Street	Chain link fence
4.	Arlin Tjaden	603 N Church Street	Garden shed
5.	Goodfield State Bank	1403 W Front Street	Road Sign
6.	Allen Ray Helsel	411 West Ann Street	Garden Shed/Deck
7.	Tiffany Harrison	800 N Main Street	Roof top solar

OLD BUSINESS - None

NEW BUSINESS - Welcomed Chad Burrell to the Board. Briefly discussed what qualifies as a home based business exemption (ie hairdressers, dog groomers) Mentioned public hearing likely for next month. Reviewed ordinance for fences & shipping containers as garages

ADJOURNMENT

Board Member Roy Armstrong made a motion to adjourn; Board Member Chad Burrell seconded. Motion carried by voice vote with 3 ayes.