

Village of Roanoke Community Development Mtg

Tue Jan 8th

Meeting was called to order at 7pm

Chairman Caleb Leman, Trustee Jeremy Hilton, Wade Sauder and Cathy Bilow were present.

minutes for last meeting approved

Caleb reported that Mike Oliveri IT instructor at RB high school said students can work on new website, should be easy and at no cost

We need to submit things that we want the website to include. The goal is to make the website easier to navigate, more engaging and informative. Some items that we want included are

Forms and permits

minutes and agendas

codes

emergency and Alerts

Each committee member is to come to the next meeting with ideas of what will be on the website

Committee discussed that there needs to be a marketing campaign to announce the new website. Members are to come with their ideas for marketing and for getting the word out for new website

A new Village logo was also discussed.....committee to bring ideas to next meeting. New logo will need to be approved by the Village board.

Downtown Roanoke streetscape ideas were discussed. Cathy will come up with a plan including above ground containers with small trees, shrubs, perennial flowers and grasses.

The meeting was adjourned 8:15pm.

Minutes prepared by Cathy Bilow

Community Development Committee

Feb 21, 2019

Called to order at 7pm.

Caleb Leman, Chairman, Jeremy Hilton, Trustee, Wade Sauder and Cathy Bilow in attendance.

Minutes of last meeting reviewed and amended...Jeremy Hilton (not Caleb Leman) reported that Mike Oliveri and RB student would work on new village website.

Otherwise minutes were approved.

New logo was discussed, some revisions made. It was decided to take to John Moritz to work up final then present to the Village Board on March 4th. Jeremy will take to John.

Sample of other village website were reviewed and committee discussed important elements: important, changing and interesting information, easy use and aesthetics were considered key. Jeremy will go to Mike and Village Board to get started. A tentative date of July 3rd was the target date set to roll out the new site. Possibly with booth at the festivities.

Downtown planters were reviewed. Cathy brought prices and pictures of the planters and what the streetscape could look like. Committee approved plans and Cathy will revise plans and Jeremy will present at the March 4th Village board meeting. Roughly \$5,000.00 is available for this project and is in the committee budget for this year.

Next meeting was scheduled for March 19th.

Meeting adjourned at 8pm.

Submitted by:

Cathy Bilow

Community Development Committee

March 19th 2019

Meeting called to order 7 pm

Caleb Leman Chairman, Wade Sauder, Jeremy Hilton Trustee, and Cathy Bilow were in attendance.

Minutes from last meeting were approved.

Jeremy reported that the website update should be completed by the end of May. The target date to go online is July 3rd, so we can promote at the festivities.

Downtown planters were discussed. The committee choose the 35" Bell planter in coffee bean color. Cathy will order 10 from Riverside Plastics and they will be planted in April. Locations of the planters was discussed but it was decided to make final decisions when planters arrive.

Jeremy showed the plans for the new highway renovations.

Minor changes to the new village logo were discussed.

Meeting was adjourned at 8pm.

Minutes prepared by Cathy Bilow

Village of Roanoke Illinois Community Development Committee

April 9, 2019

Meeting called to order 7pm

Jeremy Hilton and Cathy Bilow were in attendance.

Jeremy reported that the website will be done before the 4th of July.

Cathy will work with John at Simply Signs and Screen Printing to tweak the logo.

Planted trees in pots along Caleb Leman joined the planting.

Minutes taken by Cathy Bilow

Village of Roanoke Community Development Committee Meeting

May 14, 2019

Meeting called to order by Jeremy Hilton

at 7:25

Jeremy Hilton, Wade Sauder and Cathy Bilow in attendance.

Jeremy Hilton motioned to approve minutes from April 9, Cathy seconded it. Minutes approved.

Jeremy Hilton updated us on the website. Photos and logo were sent to Mike Oliveri.

Planters along Rt 116 are on the village staff list to clean up and pour when they get a chance.

4 planters on main street will be planted by the 4H club.

Additional plants will be planted this evening in the tree pots.

New projects: Welcome packets, welcome signs, community events

Welcome signs will be our next project for the budget.

Welcome package ....what will be in it?

Rolling out the new website on water bill, facebook, posters, text message.

Community garden is full. All plots are spoken for as of now. If all goes well this year we will want to expand. Mark has been contacted to fill water tanks.

Jeremy Hilton motioned to adjourn meeting, Wade Sauder seconded.

Meeting adjourned at 8:10

## Community Development Committee Meeting

June 11, 2019

Called to order 710p

Caleb Leman, Wade Sauder, Jeremy Hilton, Cathy Bilow present

Jeremy moved to approve Minutes from last meeting. Wade seconded. Minutes approved.

Update on website. Mostly won't be done by the 4<sup>th</sup> of July. Similar to current but cleaner and easier to find things. May use Google Calendar to list community events. Different people can have limited access so we can add events. Jeremy showed a preview on his phone.

Planter renovation will be done sometime this summer.

Community development committee has \$7500.00 for sign

Discussed what sign should look like. Everyone will come with ideas of sign.

Jeremy is going to find out who, why and how the Knights of Columbus etc. got on the current sign.

Community Garden got permission to expand to the east if needed. We will ask gardeners to commit to next year to see how much of a demand there will be. We will install a wheel chair accessible path to at least 6 beds.

Caleb will check into Welcome Package to see what we have to put in them.

Next meeting July 9<sup>th</sup> 7pm

Meeting adjourned 8pm

**Village of Roanoke  
Community Development Committee  
July 9 2019**

**Meeting called to order 7:00 pm**

Caleb Leman and Cathy Bilow in attendance

Minutes from last meeting were read and approved

**Village Website**

Mike Oliveri, website developer showed us the new website and how it works.

**Village Entry Sign**

Caleb and Cathy looked at various potential designs for the new signs. A more modern look is desired and must include new logo.

**Meeting adjourned at 8:00pm**

Village of Roanoke  
Community Development Committee  
Meeting Aug 13 2019

Called to order 7:15pm

Role Call Jeremy Hilton, Wade Sauder, Caleb Leman and Cathy Bilow present

**New Village Entry Signs Discussed:**

Caleb will investigate who owns property current signs are on

All members agree on proposed design, Cathy will be rendering to next meeting

**Planters on 116**

Will be poured by Lone Wolf for 2200.00 Not sure which budget it will come out of

Will be done this coming week.

**Website Update**

[www.rb60.com/village](http://www.rb60.com/village) go there to proof read

address changes to [moliveri@rb60.com](mailto:moliveri@rb60.com)

will go on line Aug 27

Survey for HS students was discussed to find out if they plan to stay in Roanoke after grad. Why.. Why not etc.

Next month we will discuss marketing for new website and community project like cleanup of some downtown areas

Mtg was adjourned at 8:05



**Village of Roanoke  
Community Development Committee  
September 10th 2019**

**Meeting called to order 7:15 pm**

Caleb Leman, Jeremy Hilton, Wade Sauder and Cathy Bilow in attendance  
Minutes from last meeting were read and approved

**Planters along 116.**

Jeremy confirmed that the \$2200.00 used to pay for the concrete to fill in planters did come out of our budget.

**Village Website**

Anticipate a launch soon. Mike Oliveri (website creator) and Jennifer Crumrine, Village Clerk, website administrator, need to get together for training. Once the website is up and working properly and Jen is proficient we will start a marketing campaign to let residents know it is updated.

**New Village Entry Signs**

Cathy shows design. Materials were discussed. Cathy will put the plan together with dimensions for the next meeting. Split face block from Roanoke Concrete is the first choice for material. Local products and local contractors where possible are preferred.

**Community Event 2020**

A community event was discussed. A social gathering with food and entertainment. A date of Aug 20th was picked. Caleb is looking into food trucks and entertainment. We discussed location, tent, table and chair rental etc. Discussion to be continued at the next meeting.

**Community cleanup project**

No community cleanup of private property will be pursued.

**Meeting adjourned 8:15pm**